

**Royal Road Elementary School**

**340 Royal Road, Fredericton NB**

**Parent School Support Committee Minutes**

**Date: September 17th Time: 6:30pm**

***Location – Royal Road School***

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| **PSSC Members Present:**Leanne Perrin**, Chair**Denise Bullock**, Teacher Rep.****Others**Sarah BugdenHolly TissingtonLisa Holyoke Walsh**PSSC Members Regrets:**Alicia Gaudet | **School/DEC Representation Present:** Sheila Legere **, Principal** Mary Brophy**, Vice Principal****\_\_\_\_\_\_\_\_\_\_, DEC Rep.** |

**Call to Order:** Leanne Perrin

**Approval of the Agenda:** All in attendance

**Approval of the Minutes from Previous Meeting:** Approved by Leanne Perrin, and all in attendance

**Business Arising from the Minutes:**

**1. Welcome & Overview of PSSC**

* Introductions

**2. Contact Information**

* Distribution list was circulated for all PSSC members to fill out.

***3. Meeting Dates***

* Overview of Meeting Dates – Sheila will send out meeting dates once confirmed with Home and School Committee
* Next Meeting will be October 8th and we will discuss the SIP and PLEP Plans at that time.

**4. Additional Items – PSSC Budget – Signage**

* Discussion on How to spend PSSC Budget – focus around communication
* Sheila received a quote for the Brick Wall with Bright Coloured signage – approx. $2000.
* Sheila will email a sample of the signage for committee member approval.
* Signs were installed this summer and positive feedback has been received. Ex: “Kiss and Go”.

**Correspondence:**

**Closing Comments:**

**Date of Next Meeting:** October 8th , 2019

**Adjournment:**

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**PSSC Chair Date**

 *Lisa Holyoke Walsh* *September 23rd, 2019*

**PSSC Secretary Date**